

	ADMISSIONS POLICY
	POLICY
	VERSION 1.3

1. INTRODUCTION

St Andrew's School for Girls offers tuition for girls from Grade 0 to Grade 12 and a preschool from 3 months to 5 years of age. The admissions policy is applicable to every learner who expresses an interest in attending the school at any grade level. An admissions procedure is adhered to in order to ensure equal opportunities for prospective learners to St Andrew's.

2. POLICY STATEMENTS

- 2.1 Only girls will be considered for admission to St Andrew's Junior and Senior Schools. The preschool is co-educational.
- Old Girls' children and siblings of children already at the school are given preference
 - Girls in the preschool, if school ready, have the option of entering grade 0 without reapplying.
- 2.2 Applicants must comply with the age requirements for admission.
- 2.3 Learners may be accepted from any area of South Africa or any foreign country.
- 2.4 The capacity of the school is directly related to the number and design of the available facilities. The maximum capacity of the high school at present is considered to be 400.
- 2.5 All applicants must complete a St Andrew's School for Girls registration form and pay the registration fee.
- 2.6 The application form must be accompanied by a certified copy of the previous school report and birth certificate.
- 2.7 The applicant will write an assessment appropriate to the grade which she is entering.
- 2.8 Acceptance will depend on
- Assessment results
 - Interview
 - What the applicant can offer the school
 - How the applicant can benefit from the school
- 2.9 The applicant will be expected to comply with the schools' code of conduct and policies.
- 2.10 Parents and learners will be expected to sign acceptance of policies.
- 2.11 The person responsible for the applicant's school fees should indicate their preferred method of payment and are expected to honour the conditions of payment stated on the application form.
- 2.12 The person responsible for the applicant's school fees must agree to the Financial Policy of the school.